

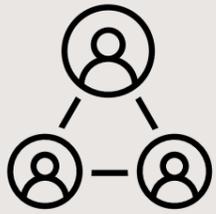


Want the OPPORTUNITY TO WORK IN A BUSINESS based role?

Do you know someone looking for an apprenticeship? Or someone who would like to start a career in an office environment? We are looking to recruit a number of Apprentices across Powertherm.

What will I learn? Besides learning how things work and what makes Powertherm tick, you will gain hands-on experience working with people who have been *doing it years*, receive training relevant to your role, and be able to put your new skills into practice.

And what about when I finish? This is where Powertherm prides itself on giving everybody a chance at continuing their chosen career. We want to show you some of our people who started out where you could be and are now progressing their chosen career in a professional role:



HR

I have gained hands-on experience working in an office environment.

Why?: I wanted to learn and understand in depth what my desired career would entail by working in an office, something which an apprenticeship allows you to do.

Department: Human Resources (HR)

Career Goal: to progress within HR.

Skills & Experiences

- Communication
- Confidence
- Business and how they work
- Office working
- Employee Management
- HR software
- IT skills
- Recruitment

Responsibilities

- Employee holiday management
- Database management
- Creating job ads and reviewing CV's
- Interviews and new starter inductions

Not only does an apprenticeship give you experience working in an actual company and a qualification when you complete it, but you also learn skills in your chosen career, and in the case of Powertherm have the opportunity to progress further in the company once finished.

I have grown significantly since I started at Powertherm and I am very grateful for the opportunities they have provided me with.

When I first joined Powertherm I was a part-time office assistant and I didn't really know what I wanted to do in my career, but thanks to opportunities provided by the Company I have now progressed to HR Manager with my own team, consisting of two other members.

Along my journey I have been supported by Powertherm and gained HR related qualifications and undergone important training allowing me to become a qualified First Aider and Mental Health First Aider for example.

Day-to-day I ensure the HR function is in line with our Company strategy and the requirements of the business. The HR teams responsibilities are constantly growing and developing, which for me makes the future very exciting.

Powertherm are RECRUITING!

A real job, learn valuable skills, gain hands-on practical experience.

Office environment

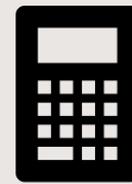
Get **PAID**, formal Contract of Employment, **HOLIDAY** days.

Qualification, career progression

APPLY HERE NOW!

<https://www.powertherm.co.uk/careers/>

ACCOUNTS



I've improved my personal skills like communication: It has made me more comfortable talking to new people.

Why? I prefer hands-on learning as oppose to classroom learning.

Department: Accounts

Career Goal: Qualified Management Accountant

Skills & Experiences

- Communication
- Confidence
- First-hand how a business works
- IT skills
- Accounting

Responsibilities

- Wages and holidays
- Sales and purchase invoices
- Bank reconciliation
- Financial reporting

An apprenticeship allows you to gain experience and knowledge working with people who understand a business and how they run, not just what you are taught in a classroom.

I started my career at Powertherm by doing a level 2 Business Administration Apprenticeship. My aspirations were to become an Estimator: I have now progressed into this role.

Starting at Powertherm I knew I wanted to be an Estimator but began in a Business Admin role, with responsibilities across many different departments. This allowed me to understand the fundamentals of how a business operates from within an office environment.

Once I completed my apprenticeship Powertherm gave me the opportunity I aspired for, working in Estimation. It was from here that my career really began to grow. I worked closely with my team and other departments, developing my skills and knowledge, and even spent time on-site. This allowed me to expand my ability in estimation, as I got to see first-hand what the on-site teams do, and grow my personal skills, as part of my role was to communicate with Project Managers, office teams and the client.

Some skills I have learnt as I progressed my career at Powertherm: Isometric technical drawings & 3D modelling take-offs, thermal calculations, material specifications, value engineering, understanding and working to industry standards, liaising with clients, suppliers & internal teams, being organised & working to deadlines, advanced Excel skills, and interpersonal skills.

From business admin to estimating projects worth millions of pounds, the opportunities and support Powertherm has given me has allowed me to learn and experience a great deal, and progress to where I am today.



ESTIMATING